**Terms of reference   
and technical Specifications**

1. **General information**

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| Assignment name | Lot 5 - Emergency Equipment needs for regional media outlets – **Provision of generator** |
| Beneficiary | Regional media in high risk and frontline areas |
| Country | Ukraine |

1. **Context and justification of the need**

The EU4Reconstruction (EU4R) programme supports transparent, accountable, and inclusive reconstruction processes in Ukraine by strengthening good governance practices, media and public civic engagement, oversight mechanisms. For this to materialize, a functional local media is instrumental.

Regional media outlets in Ukraine, particularly those operating in high-risk and frontline areas, face acute challenges in maintaining continuity of operations. Ongoing security threats, infrastructure damage, and resource scarcity have severely undermined their ability to deliver timely, reliable, and independent information to local communities. These outlets are often the only trusted sources of news for populations exposed to disinformation campaigns, restricted mobility, and disrupted communication channels.

The situation has been further aggravated by recent strikes on power generation facilities, which have severely disrupted electricity supply and, consequently, the operational capacity of many outlets. Power outages have hindered broadcasting, digital communication, and the ability to maintain secure archives and reporting systems.

Recognizing these urgent needs, a needs assessment was launched in cooperation with Canal France International (CFI) to identify priority equipment and support requirements. This assessment confirmed that many regional outlets lack the essential tools—such as backup power sources, communication devices, and digital infrastructure—necessary to ensure safe, secure, and uninterrupted reporting under crisis conditions. Thus, emergency procurement for backup power sources is therefore required to address these gaps and enable outlets to continue their public service role despite ongoing disruptions.

This intervention is also fully in-line with the activities agreed at the recent EU4R Executive Committee meeting, held in December 2025.

1. **Objectives and desired results**
   1. **General objective**

The objective of the assignment is to ensure the operational resilience and business continuity of regional media outlets in high-risk areas of Ukraine by providing emergency equipment and support, enabling them to deliver timely, reliable, and independent information to local communities despite ongoing disruptions caused by conflict and recent strikes on power generation facilities.

* 1. **Specific objectives**

1. Safeguard access to verified information for communities in high-risk and frontline areas, reducing vulnerability to misinformation and disinformation campaigns.
2. **Strengthen the capacity of outlets to withstand operational disruptions**, particularly those caused by electricity shortages, cyber threats, and physical damage to infrastructure.
3. **Promote equity and inclusion by prioritizing support for under-resourced regional outlets, ensuring marginalized and frontline populations are not excluded from reliable information flows**
   1. **Anticipated results**

Regional media outlets in high-risk areas are equipped with critical tools and backup systems that allow them to continue operations despite power outages and infrastructure damage. Consequently, communities in frontline and vulnerable regions maintain access to timely, verified, and independent information, strengthening resilience against misinformation.

EU4R donor priorities on safeguarding civic space and countering disinformation are advanced through responsive, evidence-based and rapid intervention.

1. **Description of the assignment**
   1. **Planned activities**

The assignment consists of the emergency procurement of certain items and delivery of essential equipment to regional media outlets operating in high-risk areas of Ukraine.

Assignment preparation

The procurement will be grouped into three categories to ensure efficiency and alignment with the identified needs and priorities. This ToR is primarily for the procurement of the items under the category 1 below, the urgency is caused due to the extreme power shortage across the country and sever disruption in media activities. The justificaitons are also provided in the received request letters from the recipients.

1. **Power Supply Equipment (high priority and urgency)**
   * Items include power banks, batteries, generators, and solar panels.

Purpose: To provide reliable backup energy sources that mitigate the impact of electricity shortages and power outages, ensuring continuity of broadcasting, digital communication, and secure data storage.

1. Computer Equipment and Mobile Phones
   * Items include laptops, desktop computers, tablets, and mobile phones.

Purpose: To strengthen digital infrastructure and communication capacity, enabling media outlets to maintain reporting, editing, and dissemination of verified information under crisis conditions.

1. Photo and video equipment
   * Photo cameras and accessories.

To replace damaged and depreciated equipment and enable the teams produce high quality materials.

1. Other Essential Equipment

* Items include, networking devices, storage solutions, and other technical tools identified through the needs assessment.

Purpose: To enhance the safety, resilience, and adaptability of media operations, reducing vulnerabilities to physical, cyber, and logistical disruptions.

* 1. **Anticipated deliverables and delivery**

This ToR specifies needs for Category 1 outlined above and provides detailed specifications in the form of table below.

|  |  |
| --- | --- |
| Deliverables | End date |
| 1. **Power Supply Equipment (high priority and urgency)**   Detailed list and technical specifications listed below. | T0 + 6 weeks. |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Equipment Type** | **Specification** | **Quantity** | **Indicative Model** | **Equipment Code** |
| 1 | Diesel Generator | Nominal power output: minimum 12 kW; Maximum power output: minimum 17 kW (peak); Fuel type: diesel; Starting system: electric start; Voltage regulation: automatic voltage regulator (AVR) or equivalent; Number of phases: three-phase (3PH); Frequency: 50 Hz; Cooling system: air-cooled; Engine: diesel, multi-cylinder configuration; Fuel tank capacity: minimum 25 L; Autonomy time: minimum 5 hours under standard load conditions; Suitable for operation in temperature range approximately −30°C to +50°C. | 1 | Kraft&Dele KD152 | GEN-D |

**Generator has to be delivered to 69057, Zaporizhzhia, Dmytra Apuhtina (O. Matrosova) Street, 8-A.**

***All equipment must be officially imported into Ukraine and accompanied by an official warranty of at least 12 months. Expertise France may request an Authorization Letter from Vendor or importer to confirm compliance with this requirement.***

Financial offer should include all the taxes and delivery costs of the equipment.

***Indicative Models are provided for illustrative purposes only — bidders may offer equivalent alternatives.***

* 1. **Coordination**

Each media outlet has provided request letter with the listed items needed. Contact persons are outlined within the letter.

Items should be delivered to the requester’s address in the specified regions of their office location.

Relevant visibility will be applied to the procured items and reporting provided.

1. **Place, duration and terms of performance**
   1. **Implementation period:** This is a standalone support based on the emergency needs. The media organizations will be also encouraged to apply for future CfPs for any further cooperation.
   2. **Start date:** As per the procurement process launch.
   3. **End date:** As per the completion of procurement and transfer of the items to the media outlets. Expected end date April 10, 2026.
2. **Required expertise and profile**

N/A

1. **Assignment reports**

A report will be compiled on actual delivery and outreach of the equipment. Relevant media coverage and visibility will be ensured.

1. **Monitoring-evaluation**

**Performance indicators**

|  |  |  |  |
| --- | --- | --- | --- |
| Deliverables | Immediate effects | Intermediate effects | Verification sources |
| Emergency equipment and essential equipment transferred to the regional media outlets operating in high-risk areas. | Media outlets are able to sustain their operations and continue media coverage primarily for the local communities. |  | Donation/transfer acts. |

1. **Practical information**

Selection of the bids will be based on the following criteria:

|  |  |  |
| --- | --- | --- |
| **#** | **Criteria** | Point |
| 1 | Price | 60 |
| 2 | Delivery time | 40 |